

|                        |                   |                               |
|------------------------|-------------------|-------------------------------|
| <b>Report Title</b>    |                   | Report<br>RL<br>12/11/15 - 09 |
| <b>Budget</b>          |                   |                               |
| <b>Report by</b>       | Antony Buchan     |                               |
| <b>Job Title</b>       | Head of Programme |                               |
| <b>Date of meeting</b> | 12 November 2015  |                               |

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| <b>Summary</b>   |
| This paper provides an update on Resource London budget commitments. |

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|---|
| <b>Recommendation</b>   |
| <ul style="list-style-type: none"> <li>To note the current budget commitments.</li> </ul> |

|   |  |
|---|--|
| <b>Risk Management</b>  |  |
| <b>Risk</b>   | <b>Action to mitigate risk</b>   |
| Resource London does not have sufficient funds to achieve its objectives. | An outline budget was presented to and approved by the partnership Board on 13 April 2015. This budget is used to monitor programme expenditure. |

|  |  |
|--|--|
| <b>Implications</b>  |  |
| <b>Legal</b><br>N/A  |  |
| <b>Financial</b><br>Resource London has a total budget of £2.25 million for 2015/16 and an outline budget approved by the Partnership Board. However, spend will be fluid throughout the year on all workstreams and subject to changes depending on when projects are delivered and when boroughs come forward to take advantage of the offerings. The spend against forecast is therefore subject to variations. |  |
| <b>Equalities</b>  | None   |
| <b>Originating Officer</b>   | Antony Buchan, Head of Programme   |
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## Supporting Report

### Purpose of the paper

To enable the Partnership Board to oversee programme expenditure.

### Report

The Resource London budget has been allocated based on:

- Fixed resource allocation: comprising salaries and on-costs;
- External costs: comprising bought in services;
- WRAP / LWARB recharge; and
- Capital and target service grants.

The below table sets out the budget allocation by delivery area.

|                            | <b>Allocation (£)</b> | <b>Percentage of Total</b> |
|----------------------------|-----------------------|----------------------------|
| Service Review             | £428,646              | 19%                        |
| Income Generating Services | £269,496              | 12%                        |
| Behaviour Change           | £1,174,050            | 53%                        |
| Development and Innovation | £282,141              | 13%                        |
| Sundries and Expenses      | £80,800               | 4%                         |
| Total                      | £2.25m                |                            |

A budget update is provided at appendix 1.

Resource London has already made a number of significant commitments against the budget for 2015/16. Resource London anticipates spending the budget for most workstreams, however, this will depend on the uptake of workstreams. To date, the main areas of commitment have been within the Behaviour Change and Development and Innovation work areas. All commitments are in line with the programme budget.

### Further information

Appendix 1: Budget update

Appendix 1 Budget summary

**SUMMARY**

|                            | Service Reviews | Income Generating Services | Behaviour Change  | Innovation and Development | Other          | TOTAL             |
|----------------------------|-----------------|----------------------------|-------------------|----------------------------|----------------|-------------------|
| Programme Staff            | £117,492        | £37,019                    | £80,919           | £33,975                    | £0             | £269,404          |
| WRAP Additional Resources  | £27,468         | £8,792                     | £119,455          | £33,285                    | £0             | £189,000          |
| LWARB Additional Resources | £17,686         | £17,686                    | £38,676           | £24,281                    | £0             | £98,328           |
| WRAP Project Spend         | £0              | £0                         | £280,000          | £134,600                   | £0             | £414,600          |
| Contracted Support         | £266,000        | £206,000                   | £335,000          | £56,000                    | £0             | £863,000          |
| Grants                     | £0              | £0                         | £320,000          | £0                         | £0             | £320,000          |
| Overheads                  | £0              | £0                         | £0                | £0                         | £70,000        | £70,000           |
| Expenses                   | £0              | £0                         | £0                | £0                         | £10,800        | £10,800           |
| <b>TOTAL</b>               | <b>£428,646</b> | <b>£269,496</b>            | <b>£1,174,050</b> | <b>£282,141</b>            | <b>£80,800</b> | <b>£2,235,132</b> |
| <b>PERCENTAGE OF SPEND</b> | <b>19%</b>      | <b>12%</b>                 | <b>53%</b>        | <b>13%</b>                 | <b>4%</b>      | <b>100%</b>       |

12/11/15 – 09  
Budget

|                            |                   | Service Reviews | Income Generating Services | Behaviour Change | Innovation & Development | Other         | Total Commitment / Spend | %          | Total Allocation   |
|----------------------------|-------------------|-----------------|----------------------------|------------------|--------------------------|---------------|--------------------------|------------|--------------------|
|                            |                   | £               | £                          | £                | £                        | £             |                          |            |                    |
| <b>Total Allocation</b>    | <b>Budgeted</b>   | <b>428,646</b>  | <b>269,496</b>             | <b>1,174,050</b> | <b>282,141</b>           | <b>80,800</b> |                          |            |                    |
| Programme Staff            | Fixed             | £ 29,373        | £ 9,255                    | £ 20,230         | £ 8,494                  |               | £ 67,351                 | 25%        | £ 269,404          |
| WRAP Additional Resources  | Estimated*        | £ 6,867         | £ 2,198                    | £ 29,864         | £ 8,321                  |               | £ 47,250                 | 25%        | £ 189,000          |
| LWARB Additional Resources | Fixed             | £ 4,421         | £ 4,421                    | £ 9,669          | £ 6,070                  |               | £ 24,582                 | 25%        | £ 98,328           |
| Project Spend              | Committed         |                 |                            | £ 7,182          | £ 155,345                |               | £ 162,527                | 39%        | £ 414,600          |
| Contracted Support         | Committed / Spent |                 |                            | £ 15,733         |                          |               | £ 15,733                 | 2%         | £ 863,000          |
| Grants                     | Committed         |                 |                            | £ 34,989         |                          |               | £ 34,989                 | 11%        | £ 320,000          |
| Additional overheads       |                   |                 |                            |                  |                          | £ 230         | £ 230                    | 0%         | £ 70,000           |
| Expenses                   |                   |                 |                            |                  |                          |               | £ -                      | 0%         | £ 10,800           |
| <b>Total</b>               |                   | <b>£ 40,661</b> | <b>£ 15,874</b>            | <b>£ 117,666</b> | <b>£ 178,230</b>         | <b>£ 230</b>  | <b>£ 352,662</b>         | <b>16%</b> | <b>£ 2,235,132</b> |
|                            |                   | <b>9%</b>       | <b>6%</b>                  | <b>10%</b>       | <b>63%</b>               | <b>0%</b>     |                          |            |                    |

\* WRAP Additional Resources: relate to WRAP staff Resource London recharge, these are budgeted throughout the year. In this first 3 months until the first invoice is received a simple quarter of costs has been assumed for budget purposes.

| Behaviour Change | Committed | Budgeted | Actual |
|------------------|-----------|----------|--------|
|------------------|-----------|----------|--------|

|                    |                            |               |                |              |
|--------------------|----------------------------|---------------|----------------|--------------|
| Contracted Support | LYC - Charity fashion live | £             |                |              |
|                    |                            | 10,000        |                |              |
|                    | Cutting Edge Marketing     |               |                | £            |
|                    |                            |               |                | 2,700        |
|                    |                            |               |                | £            |
|                    | Greengage Comms            |               |                | 1,460        |
|                    |                            |               |                | £            |
|                    | LYC - Trinity News         |               |                | 1,573        |
|                    |                            | £             | £              | £            |
|                    | <b>Total</b>               | <b>10,000</b> | <b>335,000</b> | <b>5,733</b> |
| Project Spend      |                            | £             |                |              |
|                    | Food waste tracker         | 7,182         |                |              |
|                    |                            | £             | £              | £            |
|                    | <b>Total</b>               | <b>7,182</b>  | <b>280,000</b> | <b>-</b>     |

| <b>Innovation and Development</b> | <b>Committed</b> | <b>Budgeted</b> | <b>Variance</b> |
|-----------------------------------|------------------|-----------------|-----------------|
| Project Spend                     | £                | £               | -£              |
| Dense Urban Recycling             | 105,655          | 100,000         | 5,655           |
|                                   | £                | £               | -£              |
| Route Map                         | 28,190           | 20,000          | 8,190           |
|                                   | £                | £               |                 |
| London Area of Portal             | 2,000            | 2,000           |                 |
| MPR & Gate Fees                   | £                | £               |                 |
| Reports                           | 10,000           | 10,000          |                 |
|                                   | £                | £               | -£              |
| Workshop & Surgeries              | 9,500            | 2,600           | 6,900           |
|                                   | £                | £               | -£              |
| <b>Total</b>                      | <b>155,345</b>   | <b>134,600</b>  | <b>20,745</b>   |

## Appendix 1: Budget summary

Table 1: Programme spend - April - September 2015

|                            |                   | Service Reviews  | Income Generating Services | Behaviour Change | Innovation & Development | Other           | Total Commitment / Spend | %          | Total Allocation   |
|----------------------------|-------------------|------------------|----------------------------|------------------|--------------------------|-----------------|--------------------------|------------|--------------------|
|                            |                   | £                | £                          | £                | £                        | £               |                          |            |                    |
| <b>Total Allocation</b>    | <b>Budgeted</b>   | <b>428,646</b>   | <b>269,496</b>             | <b>1,174,050</b> | <b>282,141</b>           | <b>80,800</b>   |                          |            |                    |
| Programme Staff            | Fixed             | £ 53,464         | £ 17,011                   | £ 36,452         | £ 15,796                 |                 | £ 122,723                | 46%        | £ 269,404          |
| WRAP Additional Resources  | Estimated*        | £ 13,734         | £ 4,396                    | £ 59,728         | £ 16,643                 |                 | £ 94,500                 | 50%        | £ 189,000          |
| LWARB Additional Resources | Fixed             | £ 8,331          | £ 8,331                    | £ 18,050         | £ 11,571                 |                 | £ 46,283                 | 47%        | £ 98,328           |
| Project Spend              | Committed         |                  |                            |                  | £ 177,527                |                 | £ 177,527                | 43%        | £ 414,600          |
| Contracted Support         | Committed / Spent | £ 42,887         |                            | £ 188,717        |                          |                 | £ 231,604                | 27%        | £ 863,000          |
| Grants                     | Committed         |                  |                            | £ 53,572         |                          |                 | £ 53,572                 | 17%        | £ 320,000          |
| Additional overheads       |                   |                  |                            |                  |                          | £ 39,724        | £ 39,724                 | 57%        | £ 70,000           |
| Expenses                   |                   |                  |                            |                  |                          | £ 750           | £ 750                    | 7%         | £ 10,800           |
| <b>Total</b>               |                   | <b>£ 118,415</b> | <b>£ 29,738</b>            | <b>£ 356,519</b> | <b>£ 221,536</b>         | <b>£ 40,474</b> | <b>£ 766,683</b>         | <b>34%</b> | <b>£ 2,235,132</b> |
|                            |                   | <b>28%</b>       | <b>11%</b>                 | <b>30%</b>       | <b>79%</b>               | <b>50%</b>      |                          |            |                    |

\* WRAP Additional Resources: relate to WRAP staff Resource London recharge, these are budgeted throughout the year. In this 6 months cost has been assumed for budget purposes.

**Table 2: Significant Budget commitments**

|                                 | Service Reviews | Income Generating Services | Communications and Behaviour Change |                          |                       | Development and Innovation |                            |
|---------------------------------|-----------------|----------------------------|-------------------------------------|--------------------------|-----------------------|----------------------------|----------------------------|
|                                 | RL1             | RL2                        | RL3                                 |                          |                       | RL4                        |                            |
| Budget available                | £293,468        | £214,792                   | £1,054,455                          |                          |                       | £223,885                   |                            |
| Total commitment                | £42,887         | £                          | £23,495                             | £17,999                  | £24,000               | £168,027                   | £ 9,500                    |
|                                 |                 |                            | RL3.1                               | RL3.2                    | RL3.3                 | RL4.1                      | RL4.2                      |
|                                 |                 |                            | London-wide campaigns               | London-wide coordination | Borough Comms Support | Research Fund              | Training (incl. Workshops) |
| Waltham Forest                  | £ 6,018         |                            |                                     |                          |                       |                            |                            |
| Waltham Forest                  | £ 5,015         |                            |                                     |                          |                       |                            |                            |
| Ealing                          | £31,854         |                            |                                     |                          |                       |                            |                            |
| LYC - Charity Fashion Live      |                 |                            | £10,000                             |                          |                       |                            |                            |
| Recycle Now Food Waste Platform |                 |                            | £3,815                              |                          |                       |                            |                            |
| Recycling and LFHW message      |                 |                            | £3,960                              |                          |                       |                            |                            |
| Dry Recycling Platform          |                 |                            | £5,720                              |                          |                       |                            |                            |
| Merton                          |                 |                            |                                     | £5,000                   |                       |                            |                            |
| Greenwich                       |                 |                            |                                     | £929                     |                       |                            |                            |
| Ealing                          |                 |                            |                                     | £3,750                   |                       |                            |                            |
| Wandsworth                      |                 |                            |                                     | £4,000                   |                       |                            |                            |
| Hackney                         |                 |                            |                                     | £4,320                   |                       |                            |                            |
| ELWA RfL Localisation           |                 |                            |                                     |                          | £16,000               |                            |                            |
| Sutton RfL Localisation         |                 |                            |                                     |                          | £4,000                |                            |                            |
| Wandsworth Localisation         |                 |                            |                                     |                          | £4,000                |                            |                            |
| Food Waste Tracker              |                 |                            |                                     |                          |                       | £7,182                     |                            |
| 3Rs Tracker                     |                 |                            |                                     |                          |                       | £15,000                    |                            |
| Dense Urban Recycling           |                 |                            |                                     |                          |                       | £105,655                   |                            |
| Route Map                       |                 |                            |                                     |                          |                       | £28,190                    |                            |
| London Area of Portal           |                 |                            |                                     |                          |                       | £2,000                     |                            |
| MPR & Gate Fees Reports         |                 |                            |                                     |                          |                       | £10,000                    |                            |





**Table 3: RL Budget SUMMARY**

|                                   | Service Reviews | Income Generating Services | Behaviour Change  | Innovation and Development | Other          | TOTAL             |
|-----------------------------------|-----------------|----------------------------|-------------------|----------------------------|----------------|-------------------|
| <b>Programme Staff</b>            | £117,492        | £37,019                    | £80,919           | £33,975                    | £0             | £269,404          |
| <b>WRAP Additional Resources</b>  | £27,468         | £8,792                     | £119,455          | £33,285                    | £0             | £189,000          |
| <b>LWARB Additional Resources</b> | £17,686         | £17,686                    | £38,676           | £24,281                    | £0             | £98,328           |
| <b>WRAP Project Spend</b>         | £0              | £0                         | £280,000          | £134,600                   | £0             | £414,600          |
| <b>Contracted Support</b>         | £266,000        | £206,000                   | £335,000          | £56,000                    | £0             | £863,000          |
| <b>Grants</b>                     | £0              | £0                         | £320,000          | £0                         | £0             | £320,000          |
| <b>Overheads</b>                  | £0              | £0                         | £0                | £0                         | £70,000        | £70,000           |
| <b>Expenses</b>                   | £0              | £0                         | £0                | £0                         | £10,800        | £10,800           |
| <b>TOTAL</b>                      | <b>£428,646</b> | <b>£269,496</b>            | <b>£1,174,050</b> | <b>£282,141</b>            | <b>£80,800</b> | <b>£2,235,132</b> |
| <b>PERCENTAGE OF SPEND</b>        | <b>19%</b>      | <b>12%</b>                 | <b>53%</b>        | <b>13%</b>                 | <b>4%</b>      | <b>100%</b>       |